



inqaba **biotec**™



inqaba **biotec**™ Customer Portal

NAVIGATION



STEP 1: Navigate to <https://portal.inqababiotec.co.za/oligo/login>

STEP 2: Input details using the login screen

A screenshot of a login screen. At the top, there are two buttons: "Login" with a circular arrow icon and "Register" with a person icon. Below these are two input fields: "Email" with the placeholder text "eg. email@example.com" and "Password" with the placeholder text "eg. *****". A "Forgot Password" link is located below the password field. At the bottom, there is a "Login" button.

OR

Register a new account

A screenshot of a registration screen. At the top, there are two buttons: "Login" with a circular arrow icon and "Register" with a person icon. Below these are several input fields: "Name" (eg. Joe), "Surname" (eg. Soap), "Contact number" (eg. 082 1231234), "Email" (eg. email@example.com), "Institution Name" (eg. University of Pretoria), "Department Name" (eg. Research & Development), "City" (eg. Pretoria), "Country" (South Africa), "Password" (eg. *****), and "Confirm password" (eg. *****). At the bottom, there is a "Register" button.

PORTAL INTERFACE



inqaba biotec™

Africa's Genomics Company

[Logout](#)

WELCOME TO INQABA BIOTEC ONLINE CUSTOMER PORTAL

A simple and convenient way to order Oligos online.

If you are a new customer, please register. If you are a returning customer, login on the top right.



Orders and Quotes

View past orders and edit existing quotes.



Order Now

Add an Oligo directly to an open quote.



Bulk Ordering

Use our bulk ordering system for large orders.



Manage your account

View your profile and account details.

PLACING AN ORDER



To enter an oligo one by one, select
“Order Now”

OR

To enter multiple oligos that all have the same
modifications, scale & purification, select
“Bulk Ordering”



Accepted formats:

Excel

CSV (comma delimited)

FASTA txt files

SINGLE OLIGO ORDER



Add details of the oligo in the corresponding boxes

If you cannot select a specific modification make sure that your scale of synthesis and the scale of the modification match

Once details have been verified, select the "ADD TO QUOTE" button

SINGLE OLIGONUCLEOTIDE ORDER FORM: SA2018/52044 [Create New Quote](#) [Change To Bulk Upload](#)

OLIGONUCLEOTIDE NAME:
Name

OLIGONUCLEOTIDE TYPE:
Type

SEQUENCE:
5'
3'

IUPAC bases: R = A or G, Y = C or T, S = G or C, W = A or T, K = G or T, M = A or C, B = C or G or T, D = A or G or T, H = A or C or T, V = A or C or G, N any base.

TECHNICAL DATA FOR THIS OLIGONUCLEOTIDE:
Sequence length: 0
TM [°C]: --
Molecular Weight: 0
Base composition: GC: 0%

END MODIFICATIONS:
5' 3'

INTERNAL MODIFICATIONS:
5' 6'
7' 8'

PURIFICATION:
Purification Scale

ADDITIONAL OLIGONUCLEOTIDE-RELATED PRODUCTS AND SERVICES:
Comment

[ADD TO QUOTE](#) [RESET FORM](#) [VIEW QUOTE](#)

NOTE: No modifications are available at a scale of 0,01 μ Mole

SINGLE OLIGO ORDER



Once you have added the oligo, the details can be viewed at the bottom of the screen.

ADD TO QUOTE RESET FORM VIEW QUOTE

OLIGOS ADDED TO QUOTE: SA2018/52044 Reset Order

Name	Sequence	5'	3'	Purification	Scale	Price	Actions
Test-oligo	AATCGATCGATCGTACGATGCACTG			Desalting	0.01	118.75 ZAR	
Total Price (Excl)						118.75 ZAR	

Press “view quote” once all oligos have been entered.



This button is used to edit the current oligo



This button is used to delete the current oligo.

BULK OLIGO ORDER



Select modifications, scale and purification to be added to **ALL** oligos

BULK OLIGONUCLEOTIDE ORDER FORM: SA2018/52044 [Create New Quote](#) [Change to Single Order](#)

Using our bulk online order form you can order easily a large number of oligonucleotides that differ in their name and sequence but are otherwise identical in their specifications. If you intend to order multiple oligos that differ in other specifications than their name and sequence, simply use our "Confirm and Upload Another" option below once your oligonucleotides are added.

You can enter the oligo names and sequences in the textbox below, you can copy and paste or you can import the respective data from either an csv, text or Fasta file. Below you'll find a description how the data has to be formatted for bulk import.

● ABOUT IMPORTING OLIGONUCLEOTIDE DATA FROM A CSV,TEXT OR FASTA FILE. ✓

● ABOUT ADING OLIGONUCLEOTIDE DATA DIRECTLY INTO THE INPUT BOX ✓

END MODIFICATIONS:

5' None 3' None

PURIFICATION: Purification Desalting SCALE: Scale None

Switch to File Upload

Paste your Comma or Tab delimited string here

Click below to download a Template file
[BULK ORDER TEMPLATE](#)

OLIGOS ADDED TO QUOTE: SA2018/52044 [Reset Order](#)

Name	Sequence	5'	3'	Purification	Scale	Price	Actions
Total Price (Excl)							0.0 ZAR

Upload the file.

Download and complete the bulk template

Alternatively, Copy&Paste the oligo name and sequence into the box:

"Name,sequence"

Please note that duplicate names are not accepted. Problematic sequences will be indicated at the bottom of the screen.

BULK ORDER ERRORS



Invalid Input (Bulk Import). Please make sure to that there is:

- Atleast 1 Data Row and
- Exactly 2 columns for each row.
- No blank rows between the data sets.

Invalid Input (Text Input), please make sure:

- the same seperated is used and not mixed.

OK

This error usually means that the incorrect separator was use to separate name and sequence.

If you did not copy and paste from Excel, please separate using a “,”

Name	Sequence
TEST	ACTGATCGATCGATCGATCG
TEST2	ATCGTACGACGTACTGACTGACTG
TEST	ATCGATCGATCGTACGTACGTAGCTAG
TEST	ACTGATCGTAGCTG1ATCGATCGT

The error that has occurred relates to the duplication of oligo names, and invalid base “1” used. Correct these discrepancies in order to upload the oligos.

BULK ORDER ENTRY



Please confirm that the names and sequences are correct and confirm the order: press “Confirm Upload”

Name	Sequence
TEST	ACTGATCGATCGATCGATCG
TEST2	ATCGTACGACGACTGACTGACTG
TEST3	ATCGATCGATCGTACGTACGTAGCTAG
TEST4	ACTGATCGTAGCTGATCGATCGT

OLIGOS ADDED TO QUOTE: SA2018/52044

Name	Sequence	5'	3'	Purification	Scale	Price	Actions
Total Price (Excl)							
0.0 ZAR							

Alternatively, should you wish to add more oligos, press “Confirm and Upload Another”

ADD TO QUOTE RESET FORM **VIEW QUOTE**

OLIGOS ADDED TO QUOTE: SA2018/52044

Name	Sequence	5'	3'	Purification	Scale	Price	Actions
TEST	ACTGATCGATCGATCGATCG			Desalting	0.01	95.00 ZAR	☑ ☒
TEST2	ATCGTACGACGACTGACTGACTG			Desalting	0.01	114.00 ZAR	☑ ☒
TEST3	ATCGATCGATCGTACGTACGTAGCTAG			Desalting	0.01	128.25 ZAR	☑ ☒
TEST4	ACTGATCGTAGCTGATCGATCGT			Desalting	0.01	109.25 ZAR	☑ ☒
Total Price (Excl)							446.5 ZAR

On the single oligo entry select “View quote”

VIEW QUOTATION



The following options are available in your view:

inqaba biotec™
Africa's Genomics Company

Logout

Orders Order Now Bulk Orders Profile

Save Changes Submit Quote Add Oligos Print Email Copy Create Draft Copy Cancel Quote

Quotation: SA2018/52044

Prepared For: Private Arthur Coetzee Pretoria South Africa

Delivery Address: Private Arthur Coetzee Pretoria South Africa

Quotation number: SA2018/52044 Quotation Date: 16 March 2018

Your Reference: Sales Contact:

Order Lines Oligo Lines

Code	Description	In Stock	Qty	Price Per Unit	% Disc	Subtotal Excluding VAT
IB OL0001	4 Oligonucleotide, 0.01 umole scale, per mer	No (0)	94	R 4.75		R 446.50

Total Excluding VAT	R 446.50
VAT	R 62.51
Total Including VAT	R 509.01

Save changes: saves the quote for later amendments

Submit quote: Sends quote to inqaba biotec to start processing

Add Oligos: Add more or amend oligos

Print: Prints a PDF copy of the quote

Email: Not functional yet.

Create Draft: Copies the quote to a new quote nr.

Cancel quote: Cancels the quote